

## Ratu Orisi Lalabalavu

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### EDUCATION

B.A. Social Welfare & B.A. Anthropology

University of California, Berkeley

December 2021

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### PROFESSIONAL EXPERIENCE

#### **Willie L. Brown Jr. Fellowship** | *Program Manager*

*August 2022 - Present*

- Manage a \$106,000 program that funds SFSU students for internships within San Francisco Public Administration offices such as SF mayors office, probation office, and etc.
- Developed a scheduled payment plan with San Francisco State Universities financial aid department to budget \$46,000 of program funding and distribute \$3,000 to fellows throughout the semester.
- Structured internship opportunities with 27 public affairs departments within San Francisco for Willie Brown fellows.
- Facilitate and plan sponsored events with stakeholders such as the Willie L. Brown Jr. Foundation and the San Francisco Mayor's Office.

#### **SMASH / Kapor Center IT** | *Seasonal Project Manager Role*

*June 2022-July 2022*

- Launched and lead the first successful hybrid cohort team of 6 engineers in SMASH's 18 year history.
- Developed intranet database for all individuals, programs and organizations operating out of Kapor Center.
- Prototyped an app that would allow registered voters within the Bay Area to get information about candidates within their area.

#### **UC Berkeley Undocumented Students Program** | *Intern*

*August 2019-June 2022*

- Pioneered the first cohort of UC Berkeley's Undocumented Student Program internship serving over 500+ undocumented undergraduates. Organized and led 25 workshops for UC Berkeley's undocumented students' program and co-facilitated more than 30 hours of community engagement projects.
- Developed curriculum to support Undocumented Students transitioning into college, and equip graduating Undocumented Students with resources and training for further career and higher educational opportunities.
- Drafted and delivered over 20 hours of speeches advocating for the Undocumented Community at conferences, speaking engagements, and for the Supreme Court court case of University of California Regents vs. the Department of Homeland Security in 2019.

#### **UC Berkeley Academic Talent Development Program** | *Student Resident Leader*

*July 2019-August 2019*

- Guided 12 international high school students through a 6-week intensive summer program at UC Berkeley.
- Managed 26 hours of summer activities and tutored 18 hours after school, while being on call 24/7 for any student concerns.
- Directed 12 hours of community outreach fundraiser projects within 3 weeks that raised \$8,000 for awareness of ocean pollution, world hunger, and endangered animals.

#### **Mentoring In Medicine & Sciences Program** | *Seasonal Program Facilitator*

*March 2021-September 2021*

- Designed and pioneered a health-based program curriculum for 40 low-income and first-generation high school, community college, and university students of color.
- Co-instructed and co-trained 36 students through over 20 hours of CPR, first-aid, and mental health awareness certifications. Implemented 31 hours of professional development workshops on topics such as financial literacy, leadership, resume and cover letter writing, time-management, and networking.
- Created mentorship and virtual shadowing opportunities for students with medical and healthcare professionals from Samuel Merritt University, Stanford School of Medicine, and Genentech.

#### **Peers Envisioning & Engaging in Recovery Services** | *Program Coordinator*

*August 2018 -April 2019*

- Developed 25 workshops for over 300 transitional age youth (16-26 year olds) and helped them obtain basic needs including but not limited to housing, driver's licenses, counseling for mental health, food stamps, and career development skills.
- Facilitated more than 40 hours of Wellness Recovery Action Plan (WRAP) workshops and engaged with over 90 students from marginalized communities such as formerly incarcerated/probation, LGBTQ+, and foster youth.

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## RESEARCH EXPERIENCE

*Mapping Homelessness In Oakland, California*

*September 2020-December 2020*

- Conducted research in collaboration with other researchers to study how historical policies of redlining have affected house residents in Oakland on where they can and cannot camp.
- Implemented geoprocessing tools, geocoding address data, and table joints to manage data and create different map layers in QGIS.
- Designed 3 different QGIS maps to visualize redlining, homelessness, as well as crime points in Oakland.
- Interviewed some of Oakland's homeless population at their homeless encampments on their experiences with the policies and restrictions that limit their opportunities and push them away from public visibility.

*Student Learning Center Research Apprenticeship Program*

*January 2017-December 2018*

- Researched mental health accessibility and disparities in the Pacific Islander community for more than 40 hours to capture the perspective of Pacific Islander community members using interviews and surveys.
- Created a literature review that analyzed the healthcare disparities within the Pacific Islander community.
- Conducted over 20 hours of one-on-one interviews with Pacific Islander community members all over California on what barriers that they may experience in gaining access to mental healthcare resources.
- Reduced language barriers by partnering with community leaders to provide translators for community members that spoke fluently in languages besides english.
- Administered and transcribed surveys to bridge the gaps for community members that could not meet up in person, but still wanted to participate in the research.

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## VOLUNTEER EXPERIENCE

**Gracepoint** | *Youth Minister*

*August 2019-Present*

- Mentor and counsel 7th grade boys for 12 hours a week through different community projects.
- Co-developed after school community service projects for Alameda and Oakland middle school youth.
- Tutored academically challenged youth for 6 hours a week on zoom.
- Taught music classes to middle school students on Saturdays for 2 hours.

**Alameda County Food Bank** | *Volunteer*

*February 2020 - August 2020*

- Assembled food boxes for families in need during Covid-19 shut down.
- Distributed out food boxes biweekly to Oakland & Alameda residents.
- Co-facilitated curbside pickups that followed social distancing protocols for food box pick-ups.

**Mentoring In Medicine & Sciences** | *ED Bridge Program Intern*

*June 2018-August 2018*

- Collaborated with Highlands Hospital in Oakland and Opioid clinics in the Bay Area to consolidate areas for opioid recovery patients to get admitted for rehab centers.
- Facilitated opioid recovery workshops and conducted interviews for recovering patients on their experiences in the Opioid rehab clinics.
- Tripled the numbers of Highland Hospital patients checking in to rehab clinics through creating referrals and brochures for rehab options in the bay area.

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## SKILLS

- Public speaking, communication skills, reliable teamwork, organization, and listening skills.
- Microsoft Word, PowerPoint, Excel, Zoom, Google Docs, Google Slides, Google Sheets, Figma and Canva.
- Certifications: CPR, Mental Health Awareness, First Aid, Wellness Recovery Action Plan (WRAP), & QGIS.